

# SOUTHERN INYO HEALTHCARE DISTRICT

## Regular Meeting of the Board of Directors Minutes

Date: Tuesday, April 9, 2019

Time: 4:30 p.m.

Location: RCA Church

550 East Post St

Lone Pine, CA 93545

Richard Fedchenko will be participating via phone.

1093 Shahr Ave.

Lone Pine, CA 93545

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### AGENDA

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#### PRESENT

Jaque Hickman, President

Charles Carson, Vice President

Richard Fedchenko, Treasurer (via phone)

#### ABSENT

Carma Roper, Secretary

Mark Lacey, Director

#### OTHERS

Brian Cotter, CEO

Shannon Jimerson, CNO

Chester Beedle, Financial Consultant

Scott Nave, Attorney (via phone)

Ashley McDow, Attorney (via phone)

#### I. CALL TO ORDER

The meeting was called to order at 4:35 p.m.

Vice President Carson moved to approve the Regular Board Meeting agenda for April, 9, 2019. Treasurer Fedchenko seconded. All Approved.

#### Roll Call

Charles Carson "AYE"

Richard Fedchenko "AYE"

Jaque Hickman "AYE"

#### II. BUSINESS ITEMS

A. Discussion regarding future of Southern Inyo Hospital facilities. (President/Attorney)

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The Court is arranging dates. Set dates are May 1, 2019 and June 21, 2019.

**B. Consent Agenda:** These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will be removed from Consent and considered separately at the end of Business Items.

1. Approval of Minutes

- a. Regular Board Meeting Minutes of 03/12/2019.

2. Approval of Policies & Procedures

a. Med Staff-

1. Choice of Physician Policy
2. Comprehensive Interdisciplinary Assessment
3. Comprehensive Interdisciplinary Care plan
4. Concern Grievance
5. Dental Care
6. Discharge or Transfer from Swing bed
7. Financial Obligation
8. Grievance Procedure
9. Identify the process for identifying medically related social services, including discharge planning.
10. Leave of Absence Policy
11. Leave of Absence Medication Policy
12. Medication During Leave of Absence
13. Nutritional Care
14. Nutritional Risk Indicators
15. Performing services for the facility
16. Personal Privacy and Confidentiality
17. Pre-Admission and Admission to Swing Bed & Skilled Nursing
18. Resident Rights
19. Swing bed activities
20. Visitation
21. Homeless Law Policy
22. Discharge Homeless Worksheet
23. Employee Health Program
24. TB Screening Program

3. Medical Staff Privileges

- a. Nabil H. Abbassi, MD Clinic Physician, 90 day Temporary Medical Staff Privileges.

**Action:** Vice President Carson moved to approve the Consent Agenda-Approval of minutes for 03/12/2019, Med Staff Policies and Procedures and 90 days of Medical Staff Privileges for Nabil H. Abbassi, MD, Clinic Physician. Treasurer Fedchenko seconded. All approved.

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Roll Call

Richard Fedchenko "AYE"  
Charles Carson "AYE"  
Jaque Hickman "AYE"

**C. SIH Salvation- copier usage (Foundation Board Member)**

Anne Bramhall stated that SIH Salvation is having an event May 11, 2019 and the foundation wants to know if they can use the copy machines in order to print event flyers.

President Hickman stated that if using the copier is benefiting the hospital, SIH Salvation is able to use the copiers.

**D. SIH Salvation as a Certificate Holder (Foundation Board Member)**

It is SIH Salvation's sole purpose to provide financial support to Southern Inyo Healthcare District. Maritza Perkins spoke with Gari Mungo with Beta Healthcare Insurance. Mr. Mungo stated that if it is SIH Salvation's sole purpose is to benefit the hospital, they can be added to SIHD's insurance policy.

President Hickman stated SIHD can add SIH Salvation as a Certificate of Additional Insured.

Anne Bramhall provided copies of the SIH Salvation Membership application form, if the Board Members want to join.

**E. Budget Heating & Air Conditioning Proposal (Director of Facilities)**

This proposal is a sole source. Purchase of materials only proposal. The company will only deliver the unit, they will not install. The District staff will be installing.

**Action:** Treasurer Fedchenko moved to approve the Budget Heating & Air Conditioning Proposal. Vice President Carson seconded. All approved.

Roll Call

Richard Fedchenko "AYE"  
Charles Carson "AYE"  
Jaque Hickman "AYE"

**F. Upcoming IGT's (execution of contracts) due on or before April 30, 2019 (Financial Consultant/CEO)**

Chet Beedle provided a brief explanation of upcoming IGT's. The IGT's are for the rate interest increase. SIHD gets paid by Blue Cross, Medi-cal, Manage Care or CA Health and Wellness, they pay at an interim rate. At the end of the year SIHD needs to file a report based upon what our costs were. The IGT amounts are additional amounts that they will give SIHD. But we need to agree

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to the amount they come up with by signing a contract, Contract 16-93587 A1 and Contract 16-93598 A1.

**Action:** Vice President Carson moved to approve that SIHD executes DHCS IGT Contract # 16-93598 A1 and Contract # 16-93587 A1 with the updated administration info. Treasurer Fedchenko seconded. All approved.

Roll Call

Charles Carson "AYE"  
Richard Fedchenko "AYE"  
Jaque Hickman "AYE"

**G. Resolution 19-5 Provision of Legal Services by the Inyo Co. Counselor's Office.**

President Hickman gave a brief explanation of Resolution 19-5 Provision of Legal Services by the Inyo Co. Counselor's Office. The district is entitled of legal services by the county counselor's office because we are a special district. They will provide up to 10 hours a year for each school or special district. The previous resolution has a list of the authorized people who can request the services. SIHD will just need change the Administration contact information on resolution if the Board decides to adopt Resolution 19-5.

**Action:** Vice President Carson moved to approve and adopt the Resolution 19-5 Provision of Legal Services by the Inyo Co. Counselor's Office with the Board of Directors and the addition of Brian Cotter, CEO as an authorized person to request legal services. Treasurer Fedchenko seconded. All Approved.

Roll Call-

Charles Carson "AYE"  
Richard Fedchenko "AYE"  
Jaque Hickman "AYE"

**III. REPORTS**

**A. Financial Report**

Chet Beedle, Financial Consultant reviewed the financial reports presented at the Finance Committee Meeting April 2, 2019.

**B. CEO Report**

Brian Cotter, CEO reviewed the monthly volumes for each department and graphs. The payroll overtime has decreased from 240-250 to the 190's.

The IOR for the roof project will be coming out which will make more rooms available in service.

At this time, SIHD is about two weeks out for the roof permit. Also, the inspector and contractor are doing job walk. Once completed, we will just need to sign a final contract. The Clinic is up on visits, 343 patients. Dr. Pundi, in two weeks, has seen 97 patients. Prime project will need to be completed on April 30<sup>th</sup>. There are areas that need improvement.

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There was miscommunication with Barton Locums and Dr. Pundi. Dr. Pundi will only be here a short time. Barton resigned Dr. Pundi to another location. SIHD is working on a new 6 month agreement for a Dr. Abbassi.

Dragon speak, phone and computer was set up for the ER physicians.

Need to get the ER Physicians to use the EMR.

Healthy Communities of Inyo County was able to help SIHD to order a television and infusion chair.

The infusion chair was ordered and should be in about 4 weeks. SIHD would like to send out a press release.

Brian gave a demonstration of the EKG service to the Clinic.

The Physical Therapist will be leaving in May. SIHD is searching for a replacement.

Referrals- will need to look into the referral from clinic to lab.

C. Medical Staff Report (Quarterly Report)

No report this meeting (quarterly only)

IV. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**  
NONE

V. **BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA**

President Hickman researched the employee benefits & employee discount that Teresa McFarland, FNP suggested at the last Regular Board Meeting. The Board will need to look into more. Northern Inyo Hospital provides some discounts. Sources tried the option to provide pharmacy for employees but had to pull due to expense. This needs to be a group effort to gather more info.

Northern Inyo Hospital undertook the County Health Survey using data from NIH and SIHD. Document will be available in May. In Inyo Co. and possibly statewide, the demographics show that we are losing about 200 pediatric patients. But gaining people over 65 years of age. The survey will let us know what types of services that benefit our demographics. Also, what health services to pursue.

*residents*

*residents*

VI. **CLOSED SESSION**

A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy

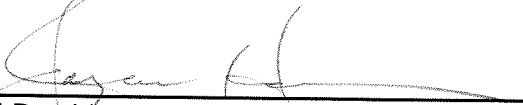
B. Personnel Evaluation: CEO

VII. **CLOSED SESSION REPORT**

The Board and Legal Team discussed Items A & B under Closed Session. No action taken.

VIII. **ADJOURNMENT**

The meeting adjourned at 5:50 p.m.

  
\_\_\_\_\_  
Board President or Secretary

5-21-19  
Date

Regular Board Minutes of April 9, 2019

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