

SOUTHERN INYO HEALTHCARE DISTRICT

Regular Meeting of the Board of Directors Minutes

Date: Tuesday, August 9, 2022

Time: 4:30 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via video and tele-conference. A physical location will not be available to the public. You may participate in the meeting by using the call-in number specified in this Notice of Meeting. If you wish to speak to an item on the agenda, please inform the Board Chair when he/she asks for public comment. The Board's normal rules for public comment apply speakers are limited to 3 minutes per item. You may also email comments to mperkins@sihd.org prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Maritza Perkins at 760-876-2210, and the district will attempt to accommodate your need.

Join Zoom Meeting

<https://us06web.zoom.us/j/87448407889?pwd=NmJmb1RDWGXnL0J6UTR1WlU2WVlBdz09>

Meeting ID: 874 4840 7889

Passcode: 491793

One tap mobile

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PRESENT

Charles Carson, President (via zoom)
Bruce Branson, Vice President (via zoom)
Carma Roper, Secretary (via zoom)
Mark Lacey, Treasurer (via zoom)
Jaque Hickman, Director (via zoom)

OTHERS

Peter Spiers, CEO
Maritza Perkins, Executive Assistant
Kelly Townsend, CNO
Genoveva Southey, HR Director
Daniel Spina, Director of Facilities
Anita Sonke, Controller
Scott Nave, Legal Counsel (via zoom)
Wes Thew, Financial Consultant (via zoom)
Wesley Taylor, NEOGOV (via zoom)

Board of Directors:

Charles Carson
President

Bruce Branson
Vice President

Carma Roper
Secretary

Mark Lacey
Treasurer

Jaque Hickman
Director

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

Director Hickman moved to approve the August 9, 2022 regular board agenda. Treasurer Lacey seconded.

Roll Call

Bruce Branson	"AYE"
Mark Lacey	"AYE"
Jaque Hickman	"AYE"
Carma Roper	"AYE"
Charles Carson	"AYE"

II. BUSINESS ITEMS

A. Consent Agenda: These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will be removed from Consent and considered separately at the end of Business Items.

1. Approval of Board Minutes

- a. May 10, 2022 Regular Board Meeting Minutes
- b. June 14, 2022 Regular Board Meeting Minutes

ACTION: Secretary Roper moved to approve the regular board minutes for May 10, 2022 and June 14, 2022. Vice President seconded.

Roll Call

Bruce Branson	"AYE"
Jaque Hickman	"AYE"
Mark Lacey	"AYE"
Carma Roper	"AYE"
Charles Carson	"AYE"

B. Resolution 22-10 Authorizing Remote Meetings During State of Emergency (Legal Counsel)

The executive order encouraging social distancing is still in effect even though the mask mandate is not widespread. The temporary suspension of the Brown Act is in effect.

This will continue each month until further notice from legal counsel. This started in October 2021.

ACTION: Treasurer Lacey moved to approve Resolution 22-10 Authorizing Remote Meetings During State of Emergency. Vice President Branson seconded.

Roll Call

Mark Lacey	"AYE"
Bruce Branson	"AYE"
Carma Roper	"AYE"
Jaque Hickman	"AYE"
Charles Carson	"AYE"

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C. NEOGOV (HR Director)

Genoveva Southey introduced Wesley Taylor with NEOGOV (HR platform that follows FLSA guidelines). Currently, SIHD has ADP and HR would like to change the HR platform.

Wesley Taylor provided a brief background on NEOGOV and the services that NEOGOV can provide to SIHD. Mr. Taylor stated that he can provide a list of healthcare providers that currently use NEOGOV.

Scott Nave, Legal Counsel reviewed the contract.

NEOGOVS has been tabled. Present Carson would like to meet with Peter Spiers, Genoveva Southey, other board member, and Wesley Taylor will need to meet to further review.

D. MCN Policy Library (CEO)

Peter Spiers, CEO informed the board of directors that SIHD policies are either missing, outdated, and need to be updated. MCN Policy library is a digital platform that allows SIHD to update every policy and be in compliance.

Kelly Townsend, CNO stated that SIHD is planning to reopen the acute and she researched the acute telemetry policy and procedures and found that they were outdated/missing.

MCN Policy Library will provide clinical and non-clinical policies and procedures for SIHD. All policies will be OSHA and CMS compliance.

Scott Nave reviewed the contract and is currently working with MCN and Peter to complete the termination clause.

ACTION: Treasurer Lacey moved to approve Peter Spiers and Scott Nave to finalize the MCN Policy Library contract and designate Peter Spiers to sign (with no price change). Secretary Roper seconded.

Roll Call

Jaque Hickman	"AYE"
Bruce Branson	"AYE"
Mark Lacey	"AYE"
Carma Roper	"AYE"
Charles Carson	"AYE"

E. Awardco Agreement

Maritza Perkins introduced the option of an employee recognition program which can be used by all-staff (link up through ADP or app on cell phone). It is an acknowledgment program where employees can receive points and would be able to redeem their points through Amazon. Birthdays and Anniversaries can be acknowledged too. Administration needs a program where they can have restrictions and analytics so there is no misuse of the program. The presented Awardco agreement has been requested by Maritza Perkins to be tabled until further research is completed. Also, an all-staff survey will be conducted to find out if the SIHD staff would use a program like this.

The Board of Directors did have concerns on the misuse of the program or have someone left out.

F. Review of Parcel Tax for 2022-2023 Certification of Assessment

Inyo County's Auditor's Office contacted Maritza Perkins and informed her that there were duplicates on the 2022-2023 assessment spreadsheet that was submitted. The duplicates were removed, and a revised

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certification of assessment was sent to Inyo County's Auditor's Office. The revised total parcels are 2941, totaling \$392,200.

III. REPORTS

A. CEO Report & Hospital Operations Update

1. Financials- Wes Thew, Financial Consultant
2. Human Resources- Genoveva Southey, Dir. of HR
3. Facilities- Danny Spina, Dir. of Facilities
4. Hospital Operations-Kelly Townsend, Interim CNO
5. CEO Report- Peter Spiers, CEO

The Financial Consultant, HR Director, Director of Facilities, CNO, and the CEO reviewed their report. *(Reports will be provided at the end of these minutes.)*

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

V. BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA

President Carson gave thanks to all the presenters.
Secretary Roper requests staff memos with all business items.
Director Hickman stated we need a baseline. Budgets are needed.

VI. ADJOURNMENT

The meeting adjourned at 6:56 p.m.

Board Director

Date

August 9, 2022 Regular Board Minutes

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