

SOUTHERN INYO HEALTHCARE DISTRICT

Regular Meeting of the Board of Directors Minutes

Date: Tuesday, January 12, 2021

Time: 4:30 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via video and tele-conference. A physical location will not be available to the public. You may participate in the meeting by using the call in number specified in this Notice of Meeting. If you wish to speak to an item on the agenda, please inform the Board Chair when she asks for public comment. The Board's normal rules for public comment apply: speakers are limited to 3 minutes per item. You may also email comments to mperkins@sihd.org prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Maritza Perkins at 760-876-2210, and the District will attempt to accommodate your need.

Participate by using the following:

Call-In # 310-747-3280

Access 4506953

PRESENT

Jaque Hickman, President (via phone)
Chuck Carson, Vice President
Bruce Branson, Treasurer
Carma Roper, Secretary (via phone)
Mark Lacey, Director (via phone) joined at 4:45 p.m.

OTHERS

Peter Spiers, CEO (via phone)
Maritza Perkins, Executive Assistant
Michael Floyd, CNO-DON (via phone)
Chester Beedle, Financial Consultant (via phone) joined 4:58 p.m.
Anita Sonke, Controller
Chris Marks, IT (via phone)
Denise Lauffer, Director of QI (via phone)
Daniel Smith, Purchasing (via phone)
Scott Nave, Legal Counsel

I. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

ACTION: Treasurer Branson moved to approve the January 12, 2021 Regular Board Meeting Agenda. Vice President Carson seconded. All approved.

Board of Directors:

Charles Carson
President

Bruce Branson
Vice President

Carma Roper
Secretary

Mark Lacey
Treasurer

Jaque Hickman
Director

Roll Call-

Carma Roper "AYE"
Bruce Branson "AYE"
Charles Carson "AYE"
Jaque Hickman "AYE"

II. BUSINESS ITEMS

A. Consent Agenda: These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will removed from Consent and considered separately at the end of Business Items.

1. Approval of Minutes

a. Regular Board Minutes 11/10/2020

2. Approval of Medical Staff Privileges

a. Alex Allwein, MD, Two Years Medical Staff Privileges
b. Carolyn Tierman, MD Two Years Medical Staff Privileges

3. Approval of Policies & Procedures

a. Rehabilitation 500's

1. #500 Infection Control Principles
2. #501 Stand Precautions
3. #502 recommend Archive

PT 502 Isolation precautions
PT 503 Handwashing
PT 504 Personal protective equipment
PT 505 Exposure to blood or body fluids
PT 506 Whirlpool Cleaning
PT 509 Instrument Cleaning

4. #502 Cleaning and use of hydrocollator and hot packs
5. #508 Cleaning Paraffin bath
6. #509 Cleaning Toys

b. Rehabilitation 600's

1. #600 Patient Safety during gait training
2. #601 Draping of patients
3. Renumbered and Revised Policies

#602 Hydrocollator packs
#603 Patient and family education
#604 Interferential electrical stim
#605 Transcutaneous electrical nerve stimulation

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- #606 Modalities- Ultrasound
- #607 Phonophoresis
- #608 Cold packs
- #609 Inversion Chair
- #610 Iontophoresis

4. Recommend Archive

- PT 602 Progressive Gait training
- PT 603 Hydrotherapy
- PT 605 Assistive Devices for Mobility
- PT 606 Mobility Maintenance Program
- PT 608 Adaptive Equipment
- PT 609 Small adaptive devices for ADL's
- PT 611 Cerebrovascular accident protocol
- PT 612 Hip Protocol
- PT 613 Splinting
- PT 614 Crutch Training base
- PT 615 Crutch ambulation for stairs
- PT 616 Crutch Ambulation for stairs-non-weight bearing
- PT 617-623- Wound Care
- PT 628 Pain management
- PT 629 Range of Motion
- PT 630 US Mist
- PT 631 Intermittent Compression boots
- PT 635 ABI

c. Skilled Nursing

- 1. SNF – Radiology Protocol

d. Pharmacy

- 1. Hypertonic (3%) IV Saline Solution Infusion

e. Nursing, EVS & Material Management

- 1. Disposal of Pharmaceutical Waste

f. IT

- 1. SIHD District-Owned laptop for remote use

Item II. A. f. IT was removed from the consent agenda per board members request to be discussed after Item E.

ACTION: Secretary Roper approved the amended consent agenda (removal of item II.A.f. IT Policy and Procedure). Treasurer Branson seconded. All approved.

Roll Call-

Carma Roper "AYE"
 Bruce Branson "AYE"

Board of Directors:

Charles Carson
 President

Bruce Branson
 Vice President

Carma Roper
 Secretary

Mark Lacey
 Treasurer

Jaque Hickman
 Director

Charles Carson "AYE"
Mark Lacey "AYE"
Jaque Hickman "AYE"

B. Election of Board Officers for 2021

Charles Carson nominates Jaque Hickman as President.
Mark Lacey seconds the nomination of Jaque Hickman as President.
Jaque Hickman nominates Charles Carson as President.

Final Vote- Charles Carson as President

Roll Call-

Mark Lacey "AYE"
Bruce Branson "AYE"
Carma Roper "AYE"
Jaque Hickman "AYE"
Charles Carson "Abstains"

Charles Carson nominates Bruce Branson as Vice President.
Carma Roper seconds the nomination of Bruce Branson as Vice President.

Final Vote- Bruce Branson as Vice President

Roll Call-

Charles Carson "AYE"
Carma Roper "AYE"
Mark Lacey "AYE"
Bruce Branson "Abstains"
Jaque Hickman "AYE"

Jaque Hickman nominated Mark Lacey as Treasurer.
Bruce Branson seconds the nomination of Mark Lacey as Treasurer.

Final Vote-Mark Lacey as Treasurer

Roll Call-

Charles Carson "AYE"
Bruce Branson "AYE"
Carma Roper "AYE"
Mark Lacey "Abstains"
Jaque Hickman "AYE"

Jaque Hickman nominates Carma Roper as Secretary.
Bruce Branson seconds the nomination of Carma Roper as Secretary.

Final Vote-Carma Roper as Secretary

Roll Call-

Bruce Branson "AYE"
Charles Carson "AYE"

Board of Directors:

Charles Carson
President

Bruce Branson
Vice President

Carma Roper
Secretary

Mark Lacey
Treasurer

Jaque Hickman
Director

Mark Lacey	"AYE"
Carma Roper	"Abstains"
Jaque Hickman	"AYE"

Jaque Hickman nominates herself for Director.

C. Appointment of Directors to Committees (Finance & Joint) for 2021

Finance Committee – Mark Lacey and Bruce Branson
 Joint Committee – Carma Roper and Jaque Hickman

D. Approval of Resolution No. 21-1 for the Board of Directors to change the authorized signatory for the Southern Inyo Healthcare District Donation Bank Account.

The resolution in place has the following board members:

<u>Name of Authorized Signatory</u>	<u>Title/Position</u>
Jaque Hickman	District Board Member
Carma Roper	District Board Member
Richard Fedchenko	District Board Member

Resolution 21-1 Changes:

<u>Name of Authorized Signatory</u>	<u>Title/Position</u>
Jaque Hickman	District Board Member
Bruce Branson	District Board Member
Charles Carson	District Board Member

ACTION: Director Hickman moved to approve resolution 21-1 for the Board of Directors to change the authorized signatory for the SIHD Donation Bank Account. Secretary Roper seconded.

Roll Call-

Jaque Hickman	"AYE"
Mark Lacey	"AYE"
Carma Roper	"AYE"
Bruce Branson	"AYE"
Charles Carson	"AYE"

E. Approval of Resolution No. 21-2 for Declaring Certain Property Surplus to the Needs of the District

A 1950 Philco Drug Room Refrigerator needs to be added to the **EXHIBIT 1 - SURPLUS PROPERTY.**

ACTION: Director Hickman moved to approve Resolution 21-2 for Declaring Certain Property Surplus to the needs of the District. Secretary Roper seconded.

Board of Directors:

Charles Carson President	Bruce Branson Vice President	Carma Roper Secretary	Mark Lacey Treasurer	Jaque Hickman Director
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Roll Call-

Jaque Hickman "AYE"
Carma Roper "AYE"
Mark Lacey (no answer)
Bruce Branson "AYE"
Charles Carson "AYE"

F. IT- SIHD District-Owned laptop for remote use

The IT-"SIHD District-Owned laptop for remote use" policy and procedure was reviewed and discussed.

ACTION: Director Hickman moved to approve the IT Policy and Procedure on SIHD-District owned laptop for remote use. Vice President Branson seconded.

Roll Call-

Jaque Hickman "AYE"
Mark Lacey (no answer)
Carma Roper "AYE"
Bruce Branson "AYE"
Charles Carson "AYE"

III. REPORTS

A. Financial Report

Chet Beedle, Financial Consultant reviewed the October 2020 financials. (*Financial reports are provided at the end of these minutes.*)

B. CEO Report & Hospital Operations Update

Peter Spiers, CEO reviewed the CEO report. (*CEO report is provided at the end of these minutes.*)

C. Medical Staff

No report from Med Staff.

D. Employee of the Month- January 2021

The January Employees of the Month is Kelly Townsend, RN-Employee Health.

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

V. BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA

President Carson stated that it will be hard to follow in Jaque Hickman's footsteps.

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Carma Roper
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Mark Lacey
Treasurer

Jaque Hickman
Director

Director Hickman gave thanks for her time as President. The Board of Directors are a great team. It was a pleasure being the President.

Treasurer Lacey gave thanks to President Carson for stepping up. Also gave thanks to Director Hickman and everyone. He is glad to have Peter Spiers back.

VI. CLOSED SESSION


A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy

VII. CLOSED SESSION REPORT

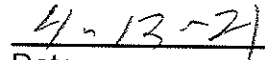
In closed session, the Board and counsel discussed the chapter 9 bankruptcy. No other items discussed. No action taken.

VIII. ADJOURNMENT

The meeting adjourned at 5:36 p.m.



Board President or Secretary



Date

January 12, 2021 Regular Board Minutes

Board of Directors:

Charles Carson
President

Bruce Branson
Vice President

Carma Roper
Secretary

Mark Lacey
Treasurer

Jaque Hickman
Director