

SOUTHERN INYO HEALTHCARE DISTRICT

Regular Meeting of the Board of Directors Minutes

Date: Tuesday, May 12, 2020

Time: 4:30 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via video and tele-conference. A physical location will not be available to the public. You may participate in the meeting by using the call in number specified in this Notice of Meeting. If you wish to speak to an item on the agenda, please inform the Board Chair when she asks for public comment. The Board's normal rules for public comment apply: speakers are limited to 3 minutes per item. You may also email comments to [insert email address] prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Maritza Perkins at 760-876-2210, and the District will attempt to accommodate your need.

Participate by using the following:

Call-In # 310-747-3280

Access 4506953

OR

Join Zoom Meeting

<https://zoom.us/j/93780841641?pwd=cHNwdUtPMUI2SWwzN2xUcU82OFRIUT09>

Meeting ID: 937 8084 1641

Password: 8k4dvf

Present

Jaque Hickman, President

Charles Carson, Vice President

Bruce Branson, Treasurer

Absent

Carma Roper, Secretary

Mark Lacey, Director

Others

Peter Spiers, CEO

Raychel Hosch, Rehab Director

Anita Sonke, AP

Leigh McLendon AP

Anne Bramhall, RN

Maritza Perkins, Executive Assistant

Chris Marks IT (via phone)

Chester Beedle, Financial consultant (via phone)

Scott Nave, Legal Counsel (via phone)

Ronald Ostrom, Chief of Staff (via phone)

Fred Hawkins (via phone)

Board of Directors:

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Vice President

Carma Roper
Secretary

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Treasurer

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Jeff Golden (via phone for closed session)
Ashley McDow (via phone for closed session)

I. CALL TO ORDER

The meeting was called to order at 4:35pm.

Confirmed with Scott Nave that we need to remove a few items.

Action: Treasurer Branson moved to approve the amended agenda with the removal of II. B. 2. c. PTO policy and procedure and II. B. 2. d. Employee Activities Policy and Procedures. Also II. D. Rental Agreement on 125 Lakeview. Vice President Carson seconded. All approved.

II. BUSINESS ITEMS

**A. Discussion regarding future of Southern Inyo Hospital facilities.
(President/Attorney)**

Legal Counsel Scott Nave stated that there is not much to report from last meeting. May 19th is the hearing for the plan confirmation. Legal Counsel have not received any oppositions to the plan. The deadline for filing oppositions was yesterday May 11th.

There are two creditors that we have been working with and we resolved an issue with one of the creditors.

The Optum matter is still pending. We are hoping to come to a resolution before May 19th. Legal Counsel have been in discussion with them. Things look positive as far as the confirmation hearing.

B. Consent Agenda: These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will removed from Consent and considered separately at the end of Business Items.

1. Approval of Minutes

a. Special Board Minutes of March 10, 2020.

2. Approval of Policies and Procedures

a. IT Security – Technical Safeguards

- 1) Audit Controls
- 2) Authenticate person/entity
- 3) Automatic log-off
- 4) Integrity controls

b. IT Security -Breach of PHI

- 1) Determination of breach of PHI (Protected Health Information)

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- 2) Notification of breach of PHI
- 3) PHI breach staff training program

Action: Treasurer Branson moved to approve the amended consent agenda (approval of March 10, 2020 minutes and IT policy and procedures. Vice President Carson seconded. All approved.

c. Omnicell Maintenance & Service Agreement Renewal (CNO)

Anne Bramhall gave a brief background about Omnicell and the importance of having it.

Omicell is storage system and secures the medication. The system allows the ER, Swing, Acute and Clinic to be able to pull medication when needed and it tracks the usage. You can check who accesses the storage and its inventories if anything is removed or if there are any outdates.

Omicell has a software component that prints out reports. It is how our pharmacy runs. SIHD has a wholesale called Cardinal. We order from Cardinal. If we need to get something that is unavailable from Cardinal we need to go through a 3rd party.

Omicell will come when called. This is not a regular service. Response time for service call is 2-3 days. There is a key if we need to open the storage in case of an emergency.

Action: Treasurer Branson moved to approve the Omnicell renewal agreement. Vice President Carson seconded. All approved.

A. Rental Agreement on 125 Lakeview, Lone Pine (CEO/Legal Counsel)

Rental agreement on 125 Lakeview, Lone Pine was removed from the agenda (March 12, 2020 regular board meeting agenda).

III. REPORTS

A. Financial Report

Chet Beedle, Financial Consultant reviewed the financials that were presented at the finance committee meeting on May 5, 2020.

*Financials are located at the end of the March 12, 2020 minutes.

B. CEO Report

a. CEO Strategic Vision 2021 & Beyond

Peter Spiers review the PowerPoint presentation (5 year plan).

* CEO PowerPoint presentation is located at the end of March 12, 2020 minutes.

b. Rehabilitation Services Introduction

Raychel Hosch, Director of Rehab services reviewed the PowerPoint presentation.

*Rehab PowerPoint Presentation is located at the end of March 12, 2020 minutes.

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B. Medical Staff Report (Quarterly Report)

President Hickman stated that she and the other board of directors appreciates Dr. Ostrom's team work.

Dr. Ron Ostrom reported that we have done an amazing job suppressing Covid-19 in house. Due to Covid, the ER visits are down 40-50%. There was an issue with the excessive heat in the trailer but an air conditioner put in. Thank you to Peter Spiers for purchasing new equipment for the Emergency Department. SIHD has PPE and keeping the doctors safe. Peter Spiers stated that there are two new admits in acute.

At this time, it's still not safe to open the skilled nursing part of the hospital. CDPH and HHS will continue with the aggressive shut down of skilled nursing facilities. However they did tell us if we go long periods of time (more than 14 days) with no new cases they will allow social distancing, mitigation behaviors and safe zones within the hospital where you can see your family member.

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

V. BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA

Vice President Carson asked about the state of covid testing here at SIHD. Peter Spiers stated that we have the covid testing capability. The important one is the Abbott PCR test. It takes within minutes to get the results. If someone wants a test we are following the guidelines. We will need a script from a doctor for testing.

Staff and testing- All of the nursing staff have been tested, next is in the skilled nursing. Once the clinical staff are tested, we will then start testing the non-clinical staff.

Rehab patients-Everyone is being screened before walking into the facility. The rehab rooms are being cleaned before and after a patient is in the room.

Thank you for activities for nursing and hospital week. Thank you to the Pizza Factory.

VI. CLOSED SESSION

A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy

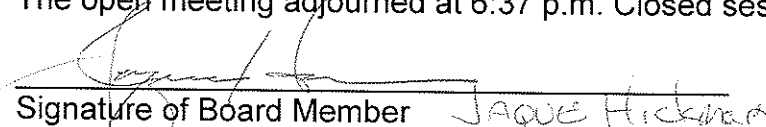
VII. CLOSED SESSION REPORT

Legal Counsel and the Board of Directors discussed the existing litigation. No other items discussed. No action taken.

VIII. ADJOURNMENT

The open meeting adjourned at 6:37 p.m. Closed session adjourned at 6:45 p.m.

Signature of Board Member
May 12, 2020 Regular Board Minutes


Jaqueline Hickman

8-18-2020
Date

Board of Directors:

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President

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Vice President

Carma Roper
Secretary

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Treasurer

Mark Lacey
Director