



## COMPETENCY BASED JOB DESCRIPTION

**Employee Name:**

**Job Title: CT Technologist**

**Department: Diagnostic Imaging**

**Supervisor:**

**Level: (Exempt or Non-exempt)**

**Job Summary:** A CT Technologist is a highly skilled professional who uses specialized computerized X-ray equipment to produce cross-sectional images of human anatomy, which aid radiologists in diagnosing a wide variety of diseases and disorders.

### **Minimum Qualifications:**

#### **Education:**

- High School Diploma or equivalent (REQUIRED).
- Current BLS
- CT Technologist certified
- Satisfactory completion of formal Radiologic technology training in an approved school and the ability to meet requirements for registry by the American Registry of Radiologic Technologists (ARRT)

#### **Experience:**

- 3 years of experience.

### **Other Qualifications Required:**

- Ability to communicate clearly in both oral and written forms using the English language.
- Ability to respond to common inquiries or complaints from residents, patients, physicians, peers, regulatory agencies, or members of the business community.
- Ability to work independently.
- Able to operate sophisticated computer equipment.

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- Strong interest in scientific and technical skills and knowledge.
- Able to interact compassionately and effectively with the sick or injured.
- Able to communicate effectively.
- Able to perform well independently.
- Able to follow detailed instructions.
- Exact and precise.
- High self-motivated.

### **Lifting Requirements**

Heavy lifting: up to 100 lbs. maximum with frequent lifting and/or carrying objects weighing up to 50 lbs. Must be able to stand, stop, lift, and walk without restrictions.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

- Operate head or body x-ray scanners, which create a computer-generated cross-sectional image, commonly called a CAT (Computed Axial Tomography) Scan
- Responsible for educating and preparing patients for their examinations
- Provide patient care that is essential to the performance of a variety of procedures (ie, contrast IV, oral and rectal, and checking GFR for all patients receiving contrast )
- Take the patient's medical history before the exam
- Position patients so desired anatomy will be demonstrated
- Determine and set appropriate technical parameters to accurately demonstrate anatomy and pathology
- Assume responsibility for the safety, mental, and physical comfort of patients.
- Mandatory on call for ER exams or Stat exams, Sunday to Saturday, our facility is 24 hours
- Prepares and maintains records and files as directed (clipboard log, Care Vue, Putty, superbill, orders)

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### **Physical Requirements:**

- Ability to stand for long periods and perform repetitive motions (e.g., pipetting).
- Sometimes it requires lifting and moving lab equipment (up to 50 lbs.).
- Physically assist patients onto examination tables, which may involve lifting or repositioning.
- Hold or manipulate imaging equipment that can weigh 25-50 lbs.

Note: The above statements are intended to describe the general nature and level of work being performed by people assigned to this job. This document is not intended to be an exhaustive list of all responsibilities, skills, and working conditions for the personnel that are classified.

I accept the responsibilities and authorities of this position. I realize that my evaluation will be based on this job description.

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Employee Signature

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Date

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